



## MINUTES 2018 ANNUAL GENERAL MEETING

**DATE:** SATURDAY 25<sup>TH</sup> FEBRUARY 2018

**VENUE:** DUBBO RSL

**TIME:** AGM opened at 10:27AM

**President, Board members and SEO in attendance:**

Arch Anderson, Catherine Bennett, Corey Ireland, Gary Stevenson, SEO- Amba McWilliam.

**Apologies from the Board:** Anthony Kirk, Stewart Sutherland.

**ATTENDEES:**

Name	Zone	Del.	Name	Zone	Del.
Tracey Stevenson	CW	Y	Graham Wilson	HV	Y
Wendy Barlow	SH	Y	Kaylene Wilson	HV	N
Hayley DeBritt	SH	Y	Colin Parkinson	HV	Y
Dinah Haynes	SH	Y	Louise Parkinson	HV	N
Raymond Hudspeth	WD	N	Glen Hull	NNE	Y
Cameron Hill	WD	Y	Louise Hull	NNE	Y
Christie Hunt	NWP	N	Carol Garland	HV	N
Christina Honeyman	WD	N	Laughlin Ross	WD	N
Narelle Spinks	WD	Y	Angus Stuart	WD	N
Simon Turnbull	WD	N	Andrew Rose	HV	N
Graeme Elford	NWP	Y	David Mortimer	NWP	Y
Libby Ward	SWS	N	Sara Grills	SWS	Y
Tanya Mulligan	WD	Y	Charlie Grills	SWS	Y
Paul Myburgh	NSW del to PAA				



**Apologies:**

Name	Zone	Name	Zone
Mel Davis	HV	Keith Godfrey	SWR
Ray Davis	HV	Russell Anthony	SWR
Jo McFayden	HV	Ian Sampson	SWR
Rachel Hughes	SH	Matt Davidson	SWS
Cath Finlayson	HV		

**1. Minutes of previous AGM**

<b>Moved</b>	Wendy Barlow	<b>Seconded</b>	David Mortimer
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**2. Annual Reports**

**President Report**

The President referred to the report provided at the Half Yearly Meeting. He also thanked members of the Board for their work over the last year. He noted Stewart Sutherland was not seeking re- election and thanked him for his efforts.

<b>Moved</b>	Arch Anderson	<b>Seconded</b>	Dinah Haynes
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**Treasurer report**

Audit and financials distributed by Catherine Bennett in the absence of Treasurer Anthony Kirk.

Special mention was given to PANSW Bookkeeper Belinda Cosgrove for her concise and well organised documents, which lead to a fast turn around of the Audit.

Current money at bank is \$252,975.

Questions were raised regarding representative shirt stock. Stock was valued at cost.

Estimate of 5% was made on sales. Uniform Officer Libby Ward advised that the remaining stock of player shirts was being rebadged for sale as supporters shirts. Libby had a sample on hand to show the meeting.

Financials and the audit report are available on website.



<b>Moved</b>	Angus Stewart	<b>Seconded</b>	Graeme Elford
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### Coaching Director

Attached

<b>Moved</b>	Christie Hunt	<b>Seconded</b>	Dinah Haynes
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### Chief Umpire

The Chief Umpire suggested Clubs and Zones need to take more responsibility for managing competitions, and disciplining any repeat offenders in our sport. Deal with players at local level, and if need to, escalate up to State and National level.

Proposed that 2 Deputy Umpires be appointed, Trent Mortimer and Colin Parkinson, to give geographic cover across the State.

<b>Moved</b>	Charlie Grills	<b>Seconded</b>	David Mortimer
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**State Grading Officer** See half yearly minutes

**State Draw Committee** No report

**Junior Development Officer** See half yearly minutes

### Horse Welfare

There was concern regarding the conditions of the grounds given the very dry conditions. Clubs should assess their fields and take action where needed.

The importance of score sheets recording incidents was raised. Scorers and timekeepers need to ensure accurate recording of all information - ie need mature responsible individuals to do this job.

The example of how Umpires become aware if spurs had been removed from a particular player was discussed. Reports and incidents need to be raised with the Senior Tournament Umpire, Hosts could consider use of a white Board to ensure all incidents are reported and transparent. If there is an infringement, penalties need to be imposed, in the case of spurs it would result in the team being disqualified from the carnival. All players need to take care with containing any contagious infections, regular washing to control / prevent outbreaks is recommended.

**Equipment Officer** No Report

**Uniform Officer**



Old shirts were being rebranded and will be offered for sale as a package with caps.  
New playing shirts were being ordered.  
Work is underway in designing the Nationals shirt.

<b>Moved</b>	Libby Ward	<b>Seconded</b>	Christie Hunt
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### 1. PA NSW Notice of Motion:

*Given the delay in the call for Nominations, PA NW 2018 AGM accept all nominations received for both Board and Official positions.*

#### **Motion was Carried by the Meeting**

Prior to the Election of Directors, Arch Anderson clarified the current situation with respect to the Board. Chris Bourke had gone to the PAA Board. Anthony Kirk was currently on Posting with the Dept of Defence overseas but was still fulfilling the role of Treasurer for the next 12 months, but with a more limited role on the Board than he previously had.

Corey Ireland and Gary Stevenson had been appointed as Independent Directors at the last Half Yearly Board Meeting in September 2017.

The elected Directors positions, held by Arch Anderson and Stewart Sutherland were up for re election. Hence there were 2 vacant elected Director positions (Bourke and Sutherland) and the President's position.

Under the PA NSW Constitution the Board comprised an elected President and 4 elected Directors. PA NSW could also appoint 2 Independent Directors based on their skill set.

Following discussion from the floor the elections proceeded, but it was noted there was a need to review our Constitution. At the 2017 Half Yearly Meeting Anthony Kirk had offered to undertake this review. This review will consider the mechanism for election of President and Board members, ie should the President be elected first to the Board, and then voted on by the Board or by the Council.



### **ELECTION OF PRESIDENT**

**Arch Anderson** ( Hunter Valley) was re elected to the position of President

### **ELECTION OF DIRECTORS- 2 vacant positions**

**Corey Ireland** SWS

**Gary Stevenson** CW

### **APPOINTED BOARD MEMBER**

Of the 3 Board nominees the current board felt all members had a valuable skill set that added depth and skills to PANSW, in addition to this, candidate votes were very close. It was therefore decided, in consultation with Council, to appoint an Independent Director for a term of 12 months.

**Kaylene Wilson** HV

### **REVIEW OF HONOURARIUMS**

The Board members left the room for Council to discuss. Honorariums to remain the same. There was potential for committee heads to have costs reviewed with potential to be reimbursed (eg printing of flyers, training materials).

#### ***Director of Umpiring***

Charlie Grills has elected to install 2 deputies (Trent Mortimer and Colin Parkinson) to assist in better covering the state.

Note the Director Umpiring indicated that if the State picked up his expenses for any attending meetings he did not require the Honorarium to be paid. This decision could be reviewed.

#### ***Director of Player Safety, Welfare and Risk Management***

An overview was given of the proposed position. The position would manage the paramedic accreditation policy, develop player safety resource materials, including regular review of the Induction program and provide guidance on managing risk in our sport.

It was recommended that once this position was established a committee could be created to spread the duties and also the culture of safety across the state.



Motion was proposed for new position to be created

<b>Moved</b>	Cameron Hill	<b>Seconded</b>	Narelle Spinks
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### **ANNOUNCEMENT OF OFFICE BEARERS FOR 2018**

Treasurer	Anthony Kirk
Book Keeper	Belinda Cosgrove
Coaching Director	Christie Hunt
Director of Umpiring	Charlie Grills
International Liaison & Major State Events	Linda Drynan
State Grading	Joanne McFayden
State Draw Committee	

*Need to Review function and membership of this Committee. Once the format is confirmed should call for nominations. Noted that Linda Drynan indicated interest in being involved.*

Youth Development	Lucy Grills
Horse Welfare Chair	Sara Grills
Uniform Officer	Elizabeth Ward
Equipment Officer	Mark Wilson

### **APPOINTMENT OF PUBLIC OFFICER**

Mick DeBritt

<b>Moved</b>	Dinah Haynes	<b>Seconded</b>	Sara Grills
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### **NOMINATION OF AUDITORS**

LATERALS GLP

<b>Moved</b>	Cameron Hill	<b>Seconded</b>	David Mortimer
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### **DELEGATES TO THE PAA**

All 6 board members.

<b>Moved</b>	Charlie Grills	<b>Seconded</b>	Colin Parkinson
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**Close:** 12:11pm

**REPORT: DIRECTOR OF COACHING: Christie Hunt**

Welcome NSW polocrosse and our coaching / managing community to the 2018 Polocrosse Season.

Coaching NSW has had a big off season with plenty of accreditation going on.

In October 2017 Northern Region consisting of 24 participants from either the Hunter Valley Zone, North West Plains Zone or Northern New England Zone attended a Level One Accreditation Course (L1) at Gunnedah.

In February 2018 Southern Region consisting of 14 participants from either the Southern Highland Zone held at Hall or the Central West Zone held at Sydney attended a Level One Accreditation Course (L1).

I would like to thank all participants for attending these days and I look forward to conducting further work with you all.

**Level One Coaching Accreditation Courses 2018**

In 2018 we will be conducting our Accreditation differently. The information and framework will still be the same however delivery will be different.

We will be doing part of the L1 online and the practical will still be done as a practical at a zone coaching weekend.

The reasoning behind this is due to the listed factors.

1. Distance – People don't want to travel from southern NSW up to Northern NSW and vice versa to do a weekend course particularly in the off season.
2. Time – people are time poor it is easier to do online and only be away one day for a practical sessions.
3. Cost effective – costs are a lot lower due to having lower requirements such as not needing to hire a room or equipment to present. Our 2017/2018 costings for 38 prospective coaches has been under \$1000 which I feel is reasonably cost efficient.
4. Practical – Most polocrosse players will attend a zone coaching weekend at the start of the season. These days are the best days to run a practical day. You are able to integrate the sessions with other coaches there who can be mentors to L1 attendees. You can also utilise these L1 attendees after they have been assessed as coaches (under the guidance of the zone coaching director.)



5. 21<sup>st</sup> Century – Most things are done online these days I feel we can do at least 8 hours of the course online.

This is a work in progress and no doubt we will have a few quirks in the system but please bear with me whilst I get this up and running and hopefully make our system more attractive and easier for people wanting to do their Level 1 Accreditation.

### **Logbooks**

Logbooks people just hate doing them!!! Did you know that the electronic version takes an average of 3 minutes and 20 seconds to complete? You don't have to mail it all you have to do is complete it!!! We are still seeing the failure of people returning logbooks both manually and electronically. It is part of your coaching accreditation that you must complete logbooks in accordance to the NCAAS. I have reopened the electronic logbook again for anyone that missed the cut off date please ensure that they are done. If you follow a manual version please send them to your zone coaching director to sign and send to me.

### **Coaches and Team Managers Reports**

It is really important that these are filled out by Coaches and Team Managers. I am not looking for the sugar coated lolly pop report but for all critical information that may occur or has happened. It is an important record keeping tool for both coach/team manager and the State Coaching Director. These reports are confidential and are only viewed by the State Coaching Director unless they are needed when issues arise.

In conclusion I would like to thank our great coaches and team managers, past present and future for the effort and dedication they put into our sport and I would hope that you the player or supporter would also do to.

Kind Regards

Christie Hunt

NSW Coaching Director