



BOARD REPORT –14 OCTOBER 2016

NSWPA BOARD MEETING

Meeting Opened 2:41pm

Attendees: Arch Anderson, Cathy Bennett, Chris Bourke, Stewart Sutherland, Melanie Kelly (Minutes)

Apologies: Anthony Kirk

- Minutes from last meeting.
- Business Arising
- New Business

1. **Zone Fees for 2017**

The Board considered the three fee options that were provided to Council.

Outcomes: This matter is to be decided on by Council in the Council meeting.

2. **2017 Players fees**

It was discussed whether the NSW component of fees should increase for the 2017 playing session.

Outcomes: It was agreed that fees will only be increased by the CPI for the 2017 season. Players fees may still be increased by the PAA and/or insurance.

3. **Review on Hosting State Events**

Issues that have been raised around the hosting and running of state events and how these can be best managed. The Board have considered all issues raised and will be developing a NSW Event Guideline to help Clubs host state events, which will include information such as the following:

Pre-Certification for Hosting a State Event

A list of requirements that need to be met by the Host prior to the running of the event. The document would need to be returned to the Board for their certification that all requirements have been met.

This would include identifying responsibility for inspecting grounds prior to play, senior tournament umpires, etc.

The Draw

There was a discussion of role of the Draw Committee for State events. As per the OPM the host club should identify someone to be involved in development of the draw, with the draw committee providing support and oversight.

In future it needs to be clarified prior to the event who is responsible for first developing the draw, and then who will manage the draw over the course of the event if issues arise.

It was agreed that any major events, will run finals and not have round robin within the draw

Divisions

Following discussion of the latest Zone competition it was agreed that in NSW Zones should fill the Men's and Women's Divisions first.

This would mean that a Zone could not send two mixed side teams if they have not first nominated a Men's and Women's team.

Masters Competition

It is recommended that in future State events in NSW adopt the format of Men Over 50's and Women Over 40's competitions.

HV- Would be lucky to field an Over 40's womens team for Zones.

Depth in current mens team is average. Lots of divisions and not a lot of depth.

If you wouldn't run it at a carnival, you shouldn't run it at Zones.

If a zone has two teams that have teams that have similar points they can run two teams.

Need to engage parents of the kids that are carting kids

Horse Nominations

OPM needs to confirm that a player's first horse, can not be nominated as another players second horse.

4. Hosts for the 2017 Zone Championships

Warren Club has put in an Expression of Interest to host the 2017 Zone Championships.

Outcome: Conditional approval has been given, on the basis that they comply with the revised NSW Event Guidelines. Discussions will also be had with Warren as to the potential timing of the event so as to bring the event closer to the date of the Club Championships.

5. 2018 Nationals and Fixtures List

With Nationals being held in Perth in October 2018 there is a need to consider the State Fixtures list prior to the Nationals.

Outcomes: A timeline was drafted to include the selection of Coaches/Managers and Teams together with the change in state events to aid the preparation of teams for the Nationals. This is to be presented to Council for their consideration.

6. Review of Safety Induction

A review will be done of the Safety Induction prior to the commencement of the 2017 playing season. The Board considered it was a good initiative that will be continued, but with further enhanced.

7. Corporate Governance

There are a number of management issues that PANSW need to document but are not appropriate to be placed in the OPM or on the Website. Much of this is currently information held by individual Board Members with PA NSW management relying on 'institutional memory' of people rather than agreed and documented process.

It was agreed that the Board will develop a Corporate Governance document which includes management processes and rationale on why decisions have made. This will provide a useful reference document and management tool. This document would also assist new Board members so that they have an understanding of how things run and also for current Board members to refer back to from time to time. This will help with the internal workings of PANSW and enhance forward planning for the State.

8. **Sub Committee Meetings and attendance**

It was noted that no Sub Committee meetings were to be held at the Half Yearly meeting. All State officials should be encouraged to attend State Meetings. Attendance at the AGM needs to be encouraged. In particular the State Selectors should take the opportunity to hold sub committee meetings prior to the AGM as there are a number of new Selectors and Chairs and it is a Nationals Selection Year.

Meeting closed: 5:33pm